



**DATE:** February 5, 2004

**MEMO TO:** Salisbury Planning Board

**FROM:** The Land Development Ordinance Committee

**SUBJECT:** Meeting of February 5, 2004

---

The Land Development Ordinance Committee met Thursday, February 5, from 4:00 to 5:30 p.m. in the Council Chamber at City Hall to discuss rewriting Salisbury's ordinance code. In attendance were Mayor Susan Kluttz, Jake Alexander, Karen Alexander, Gus Andrews, William Burgin, Graham Carlton, John Casey, Phil Conrad, Henry Diggs, Steve Fisher, Ronald Fleming, Mark Lewis, Ed Muir, Edward Norvell, Rodney Queen, John Safrit, Bill Wagoner, Dee Dee Wright, Craig Lewis (The Lawrence Group), George Busby, and Land Management and Development Staff – Dan Mikkelson, Joe Morris, Harold Poole, Janet Gapen, David Phillips, Diana Moghrabi, Lynn Raker, Patrick Ritchie.

Mayor Kluttz welcomed everyone and challenged this committee to write a business-friendly ordinance that will take Salisbury into the next forty years.

Introductions were made around the room; reference was made to the contact sheet provided in the spiral binders, which all members received. These binders should be brought to future meetings.

Mark Lewis reminded the committee to use the 2020 plan as a tool; to take those policies and put them into code. Joe Morris followed up with a presentation of the goals.

Craig Lewis, a consultant with The Lawrence Group, offered a handout that drafts the time expectation for this project. He assured the committee that Salisbury's problems are not unusual. He anticipates a draft of the code should be ready by late spring or early summer, with a January or February 2005 adoption of the code. Typically, it can take one year to eighteen months to complete the rewrite. He recommended improving the visual aspects of the text by inserting graphics in the new ordinance code. Salisbury should reduce its near 55 zoning districts to 12-16 zoning districts. Meetings should be a public process and it is encouraged. It may be necessary to have some subcommittees.

The group agreed to meeting on first and third Thursdays from 4:30 until 6:00 in the Council Chamber at 217 S. Main St. This is subject to change as the committee sees fit.

CITY OF SALISBURY  
P.O. BOX 479, SALISBURY, NC 28145-0479

Steve Fisher voiced his interest in discussing sewer taps, back-flow prevention and water connections.

Bill Wagoner hopes to discuss the North Carolina Rehabilitation Code.

Nominations to chair the committee were requested. It was decided that the committee would be co-chaired with Bill Burgin and Mark Lewis. They will decide between them who would be the lead contact and advise the committee at the next meeting.

Most communication will be handled via e-mail. Persons requesting hard copies of documents to be mailed were: John Casey, Jake Alexander, Karen Alexander, Henry Diggs, Bill Wagoner, Graham Carlton, and Dee Dee Wright. Please contact Diana Moghrabi at 704-638-5240, [dmogh@salisburync.gov](mailto:dmogh@salisburync.gov) for any changes to the distribution list.

The next meeting is scheduled for February 19, 2004 at 4:30 – 6:00 in the Council Chamber at 217 South Main St. (City Hall).

The meeting was adjourned.

dln